



**Finance and Administration Cabinet**  
**Executive Order 2008-011**  
**Request Form**

**Requesting Department:** 625 Department Of Highways **Record Date:** 2012-05-30

**Requestor ID:** JJN0026 **Requestor Name:** NANCY ALBRIGHT

**Short Description:** Distance Measuring Instrument **Requestor Phone Number:** 502-564-4556

**Type of Request:** OTHER GOODS **New or Expanded?** No

**Procurement Method:** Order From Existing Contract **Cost:** 100,000.00 **Estimate/Actual?** Estimate

**Is this Item a Replacement?** No **If so, Asset Tag#:**

**What will happen to the replaced item?**

**What Document is Requested?** Blanket Waiver

**If on Contract, Give Contract #:** 1000000091

**Vendor (if any):** Saf Ti Co Inc

**Purpose and Justification:**

The Division of Maintenance requests a blanket waiver for FY July 1, 2012 - June 30, 2013 to purchase Distance Measuring Instruments from MA 1000000091 with Saf Ti Co Inc and to rebid/renew contracts as necessary.

These items are used for distance measuring for striping, guardrail,ramp,shoulders,ect. This is a safety feature for our employees. The estimated cost of this contract will be approximately \$100,000. Funding for the Distance Measuring Instruments will be maintenance (FE01) road funds.

Your favorable consideration is greatly appreciated. Should you need additional information please contact Nancy Albright,Director, Division of Maintenance, 502-564-4556.

Funding Source: Road

Program Code:

If Federal, Give CFDA#:

Percentage of Each Funding 100

FAC approval of a Request Form means the review required by the Executive Order has been completed, and the items or services have been authorized to begin the procurement process. Agencies must procure these items or services according to procurement policies and procedures, administrative regulations, and statutes. Special authority requests, delegations and other specific methods of procurement are not approved through this review- identifying the procurement method is for the Committee's information only. Follow normal request procedures to obtain approval for specific methods of procurement. Funding source must be in accordance to GOPM policies, regulations and statutes.

I certify by submitting this form electronically, that an original, signed by the Cabinet Secretary or authorized agency head, is maintained at the agency level. If the agency head applies an electronic approval it is not necessary to maintain the signed original on file. In addition, the agency has considered the guidance provided by Personnel Cabinet regarding the distinction between an employee and an independent contractor before making this request, where applicable.

This request approved by:

Cabinet Secretary or Authorized Agency Head

For Agency Use: